



Missionary Kid Student Enrichment Program - MK STEP

In an effort to expand the support and services to the English-speaking missionary community, the Christian Academy of Guatemala will allow participation of children of missionary families who are not currently enrolled students at C.A.G. to be involved in extracurricular and athletic programs.

The following conditions apply:

I. Registration Process

- a. Complete the MK Step Registration form
 - i. Agree to and sign the Statement of Faith
 - ii. Provide your Testimony
- b. Complete the C.A.G. Liability Waiver
- c. Medical Insurance
 - i. Each participant is required to have their own medical insurance that is not provided by C.A.G. in order to participate. This is outlined in the Liability Waiver.
 - ii. The student/athlete needs to provide proof of insurance that the school will maintain on file. (This is to ensure that, if there's an injury while on C.A.G.'s campus or while traveling to another school, and we are unable to reach the parent, we will have the information needed in the event of an emergency.
 - iii. Participation in any activity or access to the library will be withheld until a participant has current/active medical insurance from an agency outside of C.A.G.
- d. Provide proof of Missionary status by filling out C.A.G.'s Missionary Status form

II. Program Compliance

Comply with all policies, rules, and regulations of C.A.G. and the activity(ies) you are participating in, including C.A.G.'s dress code.

- a. All Vaccinations that are required by C.A.G. must be up to date.
- b. Supervision is only provided for the activity that is being participated in.
- c. Behavior expectations for MK Step participants are the same as for students who attend C.A.G. full-time. Coaches/Teachers have the right to discipline as they see fit. Participants who do not adhere to the instructions of the coach/teacher may be asked to leave and will only be permitted to return at the discretion of the coach/teacher. (See the Parent/Student Handbook)
- d. Consistent Attendance (must commit to the entire season/timeframe that is required for the activity you are participating in and meet the requirements set out by the coach or director of the activity. i.e. the entire soccer season, or the entire practice and performance time for a play.)

III. Program Availability

- a. Creative Arts, electives, afterschool programs, and athletic activities are open to eligible children of missionaries as space and resources allow.
 - i. Full-time students will receive priority for participation
 - ii. Open slots will be offered on a first come, first serve basis
- b. Core academic classes are only available to full-time registered students.
- c. MK Step participants are eligible for only 2 activities per semester

IV. Eligibility

- a. A Child who is not currently enrolled at C.A.G.
- b. A Child of missionary parents.
- c. Meets the same eligibility criteria, (age, gender, skill level, English proficiency, i.e.) for participation in the activity that applies to students enrolled in C.A.G.
- d. Meets the same try-out criteria, for participation in the activity that applies to students enrolled in C.A.G.
- e. Former full-time C.A.G. students must remember that they are no longer a full-time C.A.G. student and therefore should only be on campus during the time the activity that they are enrolled in is meeting/practicing.
- f. MK Step participants are welcome to participate in Chapel and Discipleship. However, we ask that Discipleship participation be a yearlong commitment
 - i. Participants who miss more than 3 Discipleship times will not be allowed to return to Discipleship.
 - ii. Discipleship participants will be allowed to attend Servant Days and High School Retreat for an additional fee.
- g. MK Step participants are not allowed to participate in any other activities, i.e. field trips.
 - i. Middle School and High School Banquets are designed for Full-time C.A.G. students. MK Step participants may attend these events if they are accompanying a C.A.G. student but will not be included in those being honored at the event.
 - ii. The Annual Sports Banquet is an event that MK Step participants are invited to attend if they have participated in the year's athletic program.
- h. MK Step participants are not allowed on campus during lunch times.
- i. If an MK Step participant wants to participate in any other C.A.G. event, they must receive pre-approval from the Director/Principal.

V. Payment

- a. The fee schedule is based upon an estimated portion of tuition of a full-time student, plus the cost to cover equipment, materials, instruction, etc. The goal is to ensure that none of the financial responsibility of the non-registered missionary student is funded by the school association and its members.

VI. Credit for Participation

- a. C.A.G will not give a letter grade or earned credit.
 - i. A homeschool parent is responsible for organizing and/or maintaining records of his/her child's academic record.
 - ii. Coaches/directors of the activity may request to know a participant's GPA to know if that participant is eligible to participate in the activity they've enrolled in – this is done with students enrolled at C.A.G. full-time.

VII. Membership

No membership rights to the Asociación de Padres de Familia Misioneros Cristianos are granted through participation in this program.

VIII. Participation

Participation in this program is an extension of C.A.G's service to the community – it is not a right. C.A.G. retains the right to remove the service at any time.